

GUIDELINES FOR SUBMITTING INFORMATION TO THE SHOW ME DOIN'S

The Show Me Doin's is the statewide square dance publication printed by the Missouri Federation for the benefit of the organization and the dancers, callers and cuers associated with the Missouri Federation. Articles and Calendar of Events listings are free to all Missouri Federation clubs at no charge. Advertisements can be purchased for a reasonable price to advertise dances and square dance events. The website address is www.SquareDanceMissouri.com.

Deadline for all information is the 15th of February (April/June issue), May (July/September issue), August (October/December issue), and November (January/March issue).

ALL forms mentioned are available in electronic format on the website or by email to doins@kc.rr.com.

CALENDAR OF EVENTS (to the editor)

Submit a list of your club dances for the entire year as soon as it is available. If you send your entire year dance schedule, your dance will be listed even when articles do not make the deadline.

ARTICLES (to the editor)

Submit articles of 175 words or less by e-mail or postal mail to the Editor. Email is preferred. Articles can be about anything, as long as it pertains to your club and your club dance(s). The Doin's Editor can send you a Word file for your use if you would like.

LESSONS

Lessons are not listed in the Doin's. You are welcome to mention information about your club lessons in your articles or purchase an ad to be printed in the magazine. The best way to promote your lessons is by completing the online form and having your lessons listed on the Federation lesson webpage.

CLUB DIRECTORY (to the editor)

The individual listed in the club directory should be the club president or other individual designated by the club if not the club president. This name and phone number can be changed at any time with notice to the editor. The editor will not assume the responsibility of changing this name unless notified by the club. This person should have first-hand knowledge about the club schedule, location, times, etc. A cell phone is probably best, but not mandatory.

ADVERTISING (to the ad manager)

Advertisements must be sent to the advertising manager by the 15th of months listed above.

- ✓ Advertisements for your club dances can be submitted for the year or on a per issue basis. See advertising rates and sizes as listed in the Doin's.
- ✓ No advertising will be accepted that advertises dances on the weekend of the Missouri State Federation Dance
- ✓ Advertisements of alcohol, tobacco, or other abuse substances will not be accepted.
- ✓ Advertisements of a political nature will not be accepted.

SUBSCRIBING TO THE DOIN'S (to the circulation manager)

- ✓ Anyone can subscribe to the Doin's. See subscription form.

REQUESTING COPIES OF THE DOIN'S FOR NEW GRADUATES (to the editor)

- ✓ New graduating dancers are eligible to receive one (1) complimentary copy of the Doin's. The club president or person in charge of lessons must complete the issue request form available on the Federation website to receive the magazine of their choice.