

# **NORTHWEST DISTRICT MEETING AGENDA**

## **April 29, 2018**

**CALL TO ORDER:** Meeting called to order by the President, Fred Goucher.

**ROLL CALL:** 7 clubs attending out of 13-member clubs.

**APPROVAL OF MINUTES: January 28, 2018.** Motion made to approve minutes as printed by Edythe Weber, motion seconded and passed.

**TREASURER'S REPORT:** Reported by Dan Wheeler. Jim Weber moved to approved, report will be placed for audit. Motion passed. (Attachment #1)

### **GENERAL REPORTS:**

**Correspondence:** Reported by the president

3/22/2018 and 4/20/2018 card to **Carl Boone, 603 East Empire, King City, Missouri 64463-9657**  
March 22, 2018 **Larry Anslinger, 402 S Stella St., Harrisonville, MO 64701-2726**

**District Presidents Report(s):** Report by President Fred Goucher.

Smaller clubs in some of the southern districts wanted to be placed in a District closer to the club. The Federation was asked if some of them could be redistricted. It was approved.

Two nominations for Caller/Cuer of the Year were discussed. Due July 15 to the state. Square Dancer of the Year is due to the state July 1.

There was a discussion on lessons and how to get more members.

**State Meeting Report(s):** Report given by Loretta Morron.

1. April 22 meeting was held in the Northeast District in Moberly.
2. President Ron Selfors opened the meeting and asked for a moment of silence for Janis Anslinger who recently passed away.
3. Attendance was taken, minutes and treasurer's report were read and approved.
4. 49 clubs have paid their 2018 dues.
5. There are 4 longevity awards that have been handed out this year.
6. The President reported that there is not a Chairperson for Constitution and By-Laws. Merle and Madeline Hall accepted the position.
7. Carol Morris reporting that the committee would like to rescind their recommendations from the last meeting about the subscribers saving \$3 on subscriptions if their club has 100%-member participation. It was voted on and passed.
8. Edythe Weber reported that there will not be time to email or call to ask about articles because of the NSDC.
9. Edythe Weber reported that subscriptions for the DOIN'S since last meeting were 315 copies mailed.

10. Dave Shafer reported that there was income for ads of \$561 and total expenses was \$66.70. A check for \$494.30 was given to the Federation with ending balance of \$100.
11. Edythe Weber reported that there were 1,219 dancers insured through Missouri Federation; 335 dancers are insured through other federations; for a total of 1,554 Missouri dancers. (49 Missouri Clubs).
12. Jim Marron for Travel Missouri reported that Total for all districts is 3,076. Balanced carried over from 2017 is \$52.93. No income or expenses for 2018.
13. Dan Wheeler reported that all forms on the Missouri Federation website have been converted so that they can be either filled out on your computer or printed and filled out with a pen. Almost all federation web pages have the button on the lower left that says, "Update Information" or "Website Update." Click on that, there are forms that can be filled out that will prompt you to send information appropriate to your request.
14. Edythe Weber reported that the USDA meeting will be Wednesday, June 27. If you are attending, please support Dan Reedy for Plains Region Vice President.
15. Edythe Weber indicated that USDA is pushing forward for the Group 501c3 Exemption program.
16. District Presidents' Report by Matt Auriene. Talked about how we can attract and retain new members. Ideas: printable and electronic media and exhibitions.
  - a. Discussion on the organization losing clubs and members. Money could be saved by using Missouri callers for the festivals instead of National Callers; Reduce the number of Districts; Reduce the size of the facilities.
17. The Missouri Federation Scholarship, Robert Turner reported that there were 3 applications. A winner has been selected and letters will go out Tuesday, April 24<sup>th</sup>.
18. National Convention, Edythe Weber reported that everything was looking great. Price increases on May 1 (from \$60 up to \$75). 2,524 are registered as of today. 445 are from Missouri (28% Missouri dancers). Encourage club members to register. Help is needed with tours, sew & save, ways & means, registration, hospitality, exhibition hall. Encourage your clubs to volunteer for an hour or two, in some way.
19. 2019 State Festival: Catherine McLemore reported that they have secured Oasis in Springfield. Colors are Carolina Blue/Silver. T-Shirt design is done. Theme "Diamond Jubilee" since this is the 60<sup>th</sup> anniversary of the Missouri Federation.
20. Carol Morris suggested we reimburse our former Blue Birds chair \$35.85, a portion paid for blue birds ordered. Motion made, seconded and passed.
21. The Southwest District will host the next State Meeting, June 3 in Joplin, MO.
22. Motion to adjourn was made and seconded. Passed.

## **OLD BUSINESS:**

**Constitution and By-Laws Committee:** Edythe Weber reporting for Committee. Changes for the Constitution and By-Laws are at back (Attachment #2)

Discussion on Article 3 Membership, Section 3. Edythe Weber called for a vote. Motion made to change from the current wording to the recommended wording. The motion failed. Revisions on this issue can be brought up later if this issue needs to be changed.

Article 3 – Membership, Section 4. Discussion of meaning between the old way and the new wording. A vote for the new wording, Passed.

Article 3 – Membership, Section 5. Word crafting.

Article 4 – Club Responsibilities to the District, Section 1, E. Committee recommended this be deleted. Also, in Section 2, A. Committee recommended that club “in good standing.” Be deleted. Call for vote, passed.

Article IX: Dissolution; Be added. Discussion and vote. Passed.

**Committee for Visitations hand out rules and visitation cards:** Louise Coleman reported.

(Attachment #3) The rules and visitation cards were passed out to each club for next year. Clubs not attending will have their rules and cards mailed to them.

**June 27-30, 2018 67<sup>th</sup> National Square Dance Convention – Kansas City, MO**

Sign up for tours, dance and dinners. Pre-convention BBQ on Monday and Jazz on July 1, Sunday. Need volunteers for “Show Case of Ideas.”

Edythe Weber has Sign-up Genius. Create events and time and dates volunteers needed. Send out emails and they will sign up. If there are more people than needed in a slot they will send them to other areas where volunteers are needed.

Jim Weber stated that all states are represented except two: Maine and Rhode Island.

There are several foreign countries attending.

**NEW BUSINESS:**

Edythe Weber moved that the Northwest District buy an item for the Silent Auction, for the raffle tickets in the Sew and Save Area of the National comparable to \$40.

They sell tickets and you put the ticket in the boxes. Need someone from Northwest District to get an item.

Called for vote, passed. Edythe will purchase the item.

**Northwest District Dance July 28:** Crosstrailors will host the dance and Stan Brooke will MC. The Northwest District meeting will be at 5:00 pm prior to the dance at 7:00 pm.

Dan Wheeler moved that the District Dance put a full-page ad in the Doin's and in the Fed Facts. The ad will be the flyer. The motion passed. Carolyn Goucher will send the ad in to both.

**Demo on July 29<sup>th</sup> for children with kidney disease.** Louise Coleman reported that Children's Mercy Hospital and a Summer Camp for children with kidney diseases would like for someone to do a demo June 29<sup>th</sup>. Taylor sent a letter to Louise which read as follows:

*Good Afternoon-*

*My name is Taylor Croy and I am reaching out on behalf of our Camp Coordinator Janice Perez to inquire about possible Square Dance Lessons for our campers.*

*A little background on us, Janice and I work for Ronald McDonald House Charities of Kansas City and each summer we pair with Children's Mercy Hospital to put on a camp for children with various kidney diseases. The camp is called Camp ChiMer. WE work hard to put on a camp for children who normally wouldn't be able to attend a camp because of their illness. We provide 24 hour care and even onsite dialysis. Our theme this year is a Western theme so we thought square dancing would be a perfect match!*

*We are looking for a group to come to our dance that is on Sunday July 29th at 6:30pm. I just know our campers would love this.*

*I look forward to hearing back and hopefully working with you all!*

*My best,  
Taylor*

Need to find out where, when and the size of the floor. Is the party indoor or outdoor? Louise will find out more information.

**Oct. 19-21, 2018 - Southeast District (59th festival)** – Kenneth E. Cowan Civic Center, 500 East Elm Street, Lebanon, Missouri 65536,

**Start thinking about selection of “Caller/Cuer Hall of Fame” and “Square Dancer of the year”** from your club or district.

Carolyn Goucher passed out the packets for the Missouri Federation dance. The packets have flyers, registration forms, hotels recommendation, T-shirt and polo order form. Silent auction and banner display (take club banner to dance), quilt raffle and stone castle raffle, raffle tickets and letter, letter for putting ad in program book, memorial page, club callers letter and registration form, sewing workshop letter, fashion show letter, nomination for Caller/Cuer Hall of Fame due July 15 to the state. (July 1 to the District President). Nomination for Square Dancer of the year due by July 1. The rules for last square standing are in the packet.

**Jim Weber announced** that there is a new form for request for certificate. USDA will not accept any other form. USDA will not accept the old form, they will send it back.

When USDA sends your forms, there are 3-4 pages. One page is the certificate. Any time anything is filed for insurance, the name and address on the original application must be on the filing. Clubs no longer need a notification for the number of events, if the form is filed in you can dance any number of times at that location.

**Nomination Committee:** Edythe Weber, Doretha Campbell,

**ADJOURNMENT:** Louise Coleman move that the meeting adjourn. Meeting adjourned 3:00 p.m. Louise Coleman move that the meeting adjourn.

**2018 MEETINGS:** July 28 (Saturday 5:00 pm, NW District Dance at 7:00), October 14.

Submitted by:

Carol Hershey  
Northwest District Secretary

**Northwest District  
Missouri Federation of Square and Round Dance  
Treasurer's Report**

Balance on of January 28, 2018		\$5937.81
Income:	0.00	
Total Income:		\$0
Expenses:		
Mileage	33.20	
Total Expenses		\$33.20
Balance on of April 29, 2018		\$5904.61

Treasurer's Report Submitted by

Carol Jean Wheeler  
512 Leslie Drive  
Independence, Missouri 64055-1815

**CONSTITUTION AND BY-LAWS  
NORTHWEST DISTRICT  
MISSOURI FEDERATION OF SQUARE 'N ROUND DANCE CLUBS, INC.**

ARTICLE 1 – Name

The name of this organization will be known as the NORTHWEST DISTRICT, MISSOURI FEDERATION OF SQUARE 'N ROUND DANCE CLUBS, INC.

ARTICLE 2 – Objectives

Section 1. To promote square and round dancing as a recreational activity of the highest standard.

Section 2. To provide for member clubs promotional and organizational assistance with regard to new or existing clubs within the NORTHWEST DISTRICT.

Section 3. To encourage, support, and assist the member clubs in their leadership in various phases of square and round dancing activities, such as club management, promotional activities, dance callers and cuers, musicians, etc.

Section 4. To maintain communications between member clubs with regard to information of square and round dancing activities within the NORTHWEST DISTRICT and Missouri Federation.

Section 5. To promote and take part in Northwest District Dance, the Missouri State Festival, the ~~state dance~~ and other activities which promote square dancing.

ARTICLE 3 – Membership

Section 1. Membership in the organization will be composed of square and round dance clubs in the area, who desire membership in this association and who desire to demonstrate an interest in the purpose of the association.

Section 2. Clubs desiring membership in this district will submit an official district membership Application form, roster of members and appropriate fees. Clubs must meet the current State Federation requirements regarding liability insurance. A club must consist of at least eight (8) members and hold at least one (1) dance per year.

Section 3. Voting members of the district consist of district officers, two delegates from each member club (one of which may be the president or vice president or caller of a caller-run club), and members-at-large (as identified in the Constitution). ~~Voting is one (1) per position, maximum two (2) votes per club. The District President has no vote except in case of a tie.~~ **NEW WORDING: Each club is allowed one (1) vote per club at the district meetings. The voting member can be the president or delegate as designated by the club. If a caller club, the vote can be cast by the caller or a delegate as designated by the caller. An elected officer of the Northwest District cannot be the voting member for a club. Voting members cannot be designated as the voting member for more than one club.**

- Section 4. ~~Roll call will be taken before the start of each general membership meeting. A quorum consisting of a minimum of 1/3 of member clubs in the district must be present before a meeting can be called.~~ **New Wording: Roll call will be taken at the start of each general membership meeting. A quorum consisting of a minimum of 1/3 of member clubs in the district must be present for voting business to be conducted. A general information meeting can be held without a quorum if members present so desire.**
- Section 5. Voting will be a show of hands with the exception of election of officers, which will be conducted by secret ballot if **there is** more than one nominee for office.
- Section 6. Member-at-large: Immediate district past president and any member of a district club elected to state office will be, if they so desire, considered a member-at-large to the district; they would be permitted to attend all general membership meetings with full voting privileges. In addition, the immediate district past president will serve on the executive board as an advisor.

#### Article 4 – Club Responsibilities to the District

##### Section 1. The responsibilities of the club are:

- A. Pay district membership dues in accordance with the Working Rules. Include roster of members and appropriate application form and fees. Designate club contacts as requested on application form. Complete address, phone and email are necessary.
- B. Be represented by a delegate or alternate at each of the four yearly district meetings. If unable to have a representative present, contact a representative from another club in writing to vote by proxy for your club.
- C. Delegate should promote and communicate district and Missouri State Federation events and business to the club and its membership.
- D. Clubs should participate in as many district and Missouri State Federation events as possible.
- E. ~~For a club to be in good standing in the district, it should be represented by a delegate at a minimum of two (2) of the district meetings.~~ **Recommend deleting this unless there is a consequence for not being in good standing.**

##### Section 2. Club Delegate responsibilities are:

- A. Attend district meetings representing your club and voting on their behalf. Make every effort to attend all meetings. ~~For the club to be in good standing, it must be represented at a minimum of two (2) meetings out of the four held yearly.~~ **Recommend deleting this unless there is a consequence for not being in good standing.**
- B. Take information back to the club caller and membership, as needed, about district and Missouri State Federation activities.

#### Article 5 – Officers

- Section 1. The delegates of the Northwest District will elect from district club members a president, vice president, secretary, treasurer, two state delegates, and one alternate state delegate. Each officer will be entitled to one (1) vote, except the president who has no vote except in case of a tie.

- Section 2. The President will have general responsibility of the affairs of the organization and will preside at all meetings. The President will be an ex-officio member of all committees and will perform such other duties as are usually incident to the office of President.
- Section 3. The Vice President will serve in the absence of the President and will perform all duties of this office.
- Section 4. The Secretary will take minutes of the meetings and will send copies to each member of the executive board, club presidents, club delegates, and club callers and cuers. The Secretary will notify the above-named individuals of all meetings, will be responsible for any correspondence designated by the President, and shall maintain such other records as required.
- Section 5. The Treasurer will have custody of all funds and accounts. The Treasurer will be required to make reports of income and expenses of the organization at all regular meetings. A written copy of this report will be made available to the Secretary for inclusion in the minutes. Treasurer's books will be made available at any reasonable time for inspection. An audit will be performed annually, or as may be required, by a committee appointed by the President.
- Section 6. The President and State Delegates or Alternate State Delegate should attend and participate in the meetings of the Missouri State Federation of Square 'n Round Dance Clubs, Inc. They will be reimbursed for mileage to attend State Board meetings in accordance with the Working Rules if an official request is made in writing. A report of those meetings will be given by the Delegates or Alternate Delegate at the next District meeting. A written copy of this report will be made available to the secretary for inclusion in the minutes.
- Section 7. Roberts Rules of Order will apply.

## ARTICLE 6: Elections

- Section 1. The President, Vice President, Secretary, Treasurer, two (2) State Delegates, and one (1) Alternate State Delegate will be elected annually.
- Section 2. The President will appoint the Nominating committee at the July meeting. Election will be held at the October meeting. The Nominating committee will recommend the slate of officers, with additional nominations being taken from the floor. Newly elected officers will be installed by any past president or officer as the last order of business at the October meeting.
- Section 3. At the expiration of the term of office, by termination or otherwise, of any officer or standing committee chairperson, they will turn over to their successor any monies, books or records of their office that may be in their possession.

## ARTICLE 7: Committees

- Section 1. The President will appoint the chairperson(s) of all committees. The committee chairperson will appoint their committee members, all of whom will be members of a Northwest District club. Committees will be appointed as needed.

## ARTICLE 8: Amendments

Section 1. This constitution may be amended only with written notification of the proposed amendments to all eligible voting members. Approval shall be with a vote of  $\frac{3}{4}$  of those eligible members voting at a general membership meeting or by mail-in ballot.

#### ARTICLE IX: Dissolution

The Northwest District may be dissolved by vote of two-thirds of the delegates with the required quorum present. If dissolution is approved, any assets remaining after all outstanding obligations are satisfied shall be distributed equally among the member clubs, donated to the Missouri Federation, or distributed to one or more square dance organizations as determined by vote at the time of dissolution.

Constitution & Bylaws

Reviewed and revised: July 2012



