

The Missouri Federation of Square 'N Round Dance Clubs, Inc.

Appendix X

Standing Operating Procedures (SOP)

April 05 , 2020

State Festival Featured Caller/Cuer Committee

1. **PURPOSE:** To establish and govern the State Festival Featured Caller/Cuer Committee for the Missouri Federation of Square 'N Round Dance Clubs, Inc.
2. **SCOPE:** This SOP applies to the State Festival Featured Caller/Cuer Committee, The Missouri Federation of Square 'N Round Dance Clubs, Inc. The State Festival Featured Caller/Cuer Committee can use this SOP to know and understand the duties of the State Festival Featured Caller/Cuer Committee, and it should be used when performing the functions of the State Festival Featured Caller/Cuer Committee.
3. **AUTHORITY:** The Missouri Federation of Square 'N Round Dance Clubs Inc.
4. **References:** Missouri Federation of Square 'N Round Dance Clubs, Inc. Constitution and Bylaws (Working Rules).
5. **MEMBERSHIP:** The State Festival Featured Caller/Cuer Committee has a base membership of one (1) member or couple. The State Festival Featured Caller/Cuer Committee is appointed annually by the President, Missouri Federation of Square 'N Round Dance Clubs, Inc., with the approval of the Board of Directors, to serve a one year term.
6. **PROCEDURES:**
 - a. **RESPONSIBILITIES OF THE HISTORIAN:**
 - i. To oversee the position of State Festival Featured Caller/Cuer Committee for the Missouri Federation of Square 'N Round Dance Clubs, Inc.
 - ii. To attend all meetings of the Federation Board of Directors.
 - iii. Shall perform all other duties related to the position of State Festival Featured Caller/Cuer Committee assigned or required.