

**CENTRAL DISTRICT CONSTITUTION AND BYLAWS**  
**MISSOURI FEDERATION OF SQUARE 'N ROUND DANCE CLUBS, INC.**

**As Amended: (1995) (January, 2016)**

**ARTICLE I – NAME**

The name of the district shall be the "CENTRAL DISTRICT", and will be under the membership of the Missouri Federation of Square 'N Round Dance Clubs, Inc., and shall be a non-profit organization.

**ARTICLE II – PURPOSE**

1. To promote square dancing for the recreation and pleasure of its members.
2. To provide assistance to existing and new clubs in promotion and organizational levels.
3. Promote and support all District and State activities.

**ARTICLE III – MEMBERSHIP**

1. Membership shall be open to clubs in the Central District boundaries and to other clubs upon written request and approval of the Board of Directors.
2. Application to the Central District shall contain the following:
  - a. Club name, which day(s) of the week/month the club will be dancing and dance location.
  - b. List of the club officers, their addresses and phone numbers.
  - c. Names, addresses and phone numbers of the District Representatives (club delegates to the district).
3. Membership fee to be \$15 from each member club - <sup>\$10.00</sup>~~55~~ to go to the Missouri Federation (Changed May 1995).
4. Missouri Federation membership cards to be printed upon request.

**ARTICLE IV - OFFICERS**

1. District officers to be elected by majority vote at the November meeting and shall serve from January 1 to December 31.
2. Officers will usually be a couple, but may be a single. There shall be only one vote per officer position.
3. Consent by any nominee is required in order to be elected as an officer of the District.
4. A vacancy created for any reason shall be filled by a majority vote.
5. Officers shall be: President, Vice-President, Secretary/Treasurer or Secretary and Treasurer.
  - a. President
    - (1) To call and preside at all meetings and have general responsibility over affairs of the District.
    - (2) Shall be an ex-officio member of all committees.
    - (3) Shall be a delegate to the Missouri Federation meetings.
  - b. Vice President

- (1) To take overall duties in the absence of the President.
- (2) Be an alternate Delegate to the Missouri Federation meetings.
- (3) Shall move up to President the following year.

c. Secretary

- (1) To keep minutes of all meetings.
- (2) Shall notify member clubs of all meeting and be responsible for all correspondence to include mailing or E-Mail transmittal of minutes to each club.
- (3) Send up-to-date list of officers and delegates to the Missouri Federation upon annual election of officers or as requested.

d. Treasurer

- (1) Shall be responsible for all funds belonging to the District.
- (2) Shall make bi-monthly reports of funds.
- (3) Make books available upon request of the Board of Directors
- (4) Deposit monies in the name of the Central District in an FDIC Bank.
- (5) Disbursement of monies to be on approval of the Board of Directors except for a \$25 limit for miscellaneous expenditures such as postage, stationary, etc.
- (6) The Treasurer and President shall both sign the bank signature card. The President shall have access to the District funds in the absence of the Treasurer.

e. Delegates to the Missouri Federation Meetings

- (1) Two delegates shall be elected/appointed to represent the Central District at each meeting of the Missouri Federation.
- (2) Delegates (2) shall attend each meeting of the Missouri Federation and shall have one vote each on matters calling for a vote at such meetings.
- (3) Delegates shall provide an oral report of what took place at the Missouri Federation meetings at the Central District meeting immediately following the meeting of the Missouri Federation.

#### ARTICLE V – EXECUTIVE BOARD OF DIRECTORS

1. The Board of Directors shall consist of elected officers, two representatives from each member club: one to be club President and the other the club delegate or their alternates. Each position shall have one vote. (amended March 2001).
2. No person shall serve in more than one position of the Board of Directors with the exception that two positions such as Secretary and Treasurer may be combined if a position cannot be filled. This action must have the approval of the Board of Directors.
3. Vacancies to be filled as in Article IV, Section 4, for officers of the clubs affected by vacancy.
4. A majority vote of 51% of members present may pass or defeat any legislation except Article XI.
5. 51% of members of board to be a quorum at any meeting.
6. The immediate past President of the Central District is allowed voting rights at District meetings. (Added March 1994)

#### ARTICLE VI – NOMINATIONS

1. Nominations for officers to be made from floor and majority vote rules.

2. Nominee has the right to refuse nomination.

#### **ARTICLE VII – DISTRICT MEETINGS**

1. District meetings to be held before the host club dance. Meetings shall take place in the months of January, March, May, July, September and November, unless arrangements are made two weeks prior to the next meeting, unless in emergency situations and can be done by phone. (Changed November 1994)
2. District meetings are open meetings unless otherwise called by the President.
3. Meetings to be rotated among member clubs, and it shall be the host clubs responsibility to furnish location. New clubs to be added to rotation.
4. Host clubs shall notify Secretary of the District of the time, place and directions to the meeting at least three weeks prior to the meeting.

#### **ARTICLE VIII – DISTRICT DANCE**

1. The District Dance will be on a rotating basis, with each club responsible for location, contracting a feature caller/cuer, and planning the activities of the dance with the assistance of the District.
2. Date shall be the fourth Saturday in April. (June 1981, revised July 2002, September 2014).
3. The host club to be compensated for expenses incurred by hosting the District Dance, e.g. advertising, decorating the hall, etc.
4. Upon contracting for a feature caller, cuer and the dance location, the hosting club may call upon the District to pay for these expenses directly.
5. Area or club callers/cuers to be paid \$50 per session, not to exceed \$100 total (afternoon session & evening session).
6. There will be no consumption of alcoholic beverages before or during any District sanctioned dance. (June 1979).

#### **ARTICLE IX**

Roberts Rules of Order to govern in all cases except where inconsistent with these Bylaws.

#### **ARTICLE X**

This Constitution and Bylaws may be amended by a 2/3 majority vote of the Board of Directors. An amendment shall be put in writing and presented at a general meeting for consideration. Voting on the amendment shall take place at the next meeting following the meeting where it was presented for consideration.

#### **ARTICLE XI**

When approved by the Board of Directors, this Constitution and Bylaws supersedes any other and previous Constitution and Bylaws and amendments.

**WORKING RULES**  
**MISSOURI FEDERATION OF SQUARE 'N ROUND DANCE CLUBS, INC.**  
**CENTRAL DISTRICT**

**As Revised in: 2000, 2015**

**ARTICLE I. INTRODUCTION**

These rules are guidelines for the business conducted by the Central District of the Missouri Federation of Square 'N Round Dance Clubs, Inc.

**ARTICLE II. WORKING RULES**

The working rules contained herein shall be subject to change by a vote of the majority of those attending a District meeting, having a quorum present. No prior notice is required, however, in no case shall changes or alterations be made which will, in any way, violate the Constitution and Bylaws of the Central District or Missouri Federation of Square 'N Round Dance Clubs, Inc.

**ARTICLE III. MEETINGS**

Meetings shall be hosted by the various clubs in the District on a rotation basis, the meetings to be held before the host club dance, on a date immediately following the Missouri Federation Meeting. Meetings shall take place in January, March, May, July, September, and November. Clubs to have meetings shall notify the secretary of the District of the time, place and directions to the meeting at least three weeks prior to the meeting. (Changed 1994)

**ARTICLE IV. COMMITTEES**

At the January meeting, the President shall present to the District Board of Directors a list of appointed committees and members.

1. Boundaries and Relations
  - a. Study and report to the District Board of Directors on specific board appointed matters dealing with relations among clubs of the District.
  - b. Study and recommend to the District Board matters dealing with member clubs wanting to move to an adjoining district, and clubs in an adjoining district wanting to move to the Central District.

**ARTICLE V. CENTRAL DISTRICT DANCE COMMITTEE**

1. Since the Central District Dance is an annual event, the opportunity and responsibility for hosting shall be that of the host club. Each club shall serve as host for a district dance on a rotation basis.

2. Each club hosting the District Dance shall be responsible for obtaining a dance chairman and shall assume additional responsibilities in keeping with the overall regulations as set forth in the working rules.
3. District Chairman (Annual Dance)
  - a. The District Dance chairman shall have authority to appoint a co-chairman and the ad-hoc committee chairmen:
    - (1) District Callers
    - (2) Master of Ceremonies
    - (3) Publicity and Advertising
    - (4) Floor Marshall
    - (5) Other committees deemed necessary
  - b. After expenses (as listed below) for the District Dance, all remaining proceeds shall be deposited in the Central District bank account.
    - (1) Area callers/cuers to be paid \$50 per session (afternoon session/evening session) not to exceed \$100.00. (Policy for paying callers approved December 4, 1987)
    - (2) All expenses incurred by the host club, outside of hall rental and caller/cuer fees are to be reimbursed by presentation of receipts. Caller/Cuer and all rental fees will be paid by Central District.

#### **ARTICLE VI. CENTRAL DISTRICT BOUNDARIES**

1. The Central District shall be divided into eight counties (1993).
2. The counties are as follows: Camden, Laclede, Maries, Miller, Morgan, Osage, Phelps, and Pulaski.
3. Any club desiring to belong to an adjoining district must make a written request to the two districts concerned, and after approval, a written request must be sent to the Boundaries and Relations Committee of the Missouri Federation by the District for actions by the State Board. Copies of the letters of approval from the districts concerned are to be sent to the Missouri Federation for their files.

#### **ARTICLE VII. RAIDING AND RETRIEVING RULES (March 29, 1997)**

1. Each club in the Central District should have at least 4 banners to be distributed to raiding clubs.
2. Banners should be replicas of the Club banner. However, raiding banners can be of any size that the club deems desirable.
3. The raiding club must have at least one paid square present at any regular dance of another club within the district. The raiding club must wear their club badges.
4. Clubs cannot raid, retrieve and receive District Dance Cards at the same time.
5. A club cannot use a non-retrieved banner as a free pass at Special dances.
6. A club cannot raid and retrieve at the same dance.
7. To retrieve a banner, a club must have four paid couples (one square) present. This square must consist of members of the retrieving club.

8. In the event that the raided club possesses the banner of the retrieving club, the retrieving club may have the option of retrieving their banner or obtaining a signed District Card. (Added January 22, 2002)
9. If a club does not retrieve their banner within a three month period (90 days), then the banner in question will become non-retrievable. Each club should record the date when the banners are taken.
10. After a three month period (90 Days), if the banner has not been retrieved, then the club who had possession of said banner should use this banner as a free pass for four couples (one square) to a regular dance of the club owning the banner.
11. A club cannot raid or retrieve if they have used a non-retrieved banner as a free pass. In the event that eight couples are present, four paid couples (one square) can raid or retrieve.
12. No one club may possess more than one banner of another club. (March 29, 1997)
13. A Special Dance is any dance scheduled on any night other than the regularly scheduled club dance night. Passes will only be honored on a regularly scheduled club dance night. Free passes are considered the same as paid admission and can be used by a single or couple for admission. (Added May 27, 2000)
14. These rules are for the Central District only, and are not valid or enforceable in any other than the Central District.

**ARTICLE VIII. STUDENTS (DELETED MARCH 27, 1999)**