

NORTHWEST DISTRICT MEETING MINUTES - Draft
October 15, 2017

CALL TO ORDER:

Meeting was called to order by President Fred Goucher at 1:37 p.m.

ROLL CALL: 8 clubs in attendance out of 16.

APPROVAL OF MINUTES:

Motion to approve the minutes was made by Jack Rockaway, seconded and passed.

TREASURER'S REPORT:

Treasurer's report was read by Dan Wheeler. It will be filed for audit (Attachment #1)

GENERAL REPORTS:

Correspondence: Report was made by Carol Hershey, Secretary.

1. Sent two cards signed at the NW District Dance sent to Karen Craig, 7/22/2017.
2. 8/7/2017, sent "Thinking of you" card to Karen Craig.
3. 8/7/2017, sent get well card to Mike Kelly.
4. Sent cards 9/9/2017 to: Mike Kelly, 231 North Main, Richmond, MO 64085; Pat Coster, 231 North Main Street, Richmond, MO 64085; and Karen Craig, The Groves, 1515 West White Oak St, Independence, MO 64050.
5. 9/22/2017, Demo Square Dance at Benton House with Karen Craig. Gave her a card.
6. 10/2/2017, sent Pat Coster and Mike Kelly card, 231 North Main, Richmond, MO 64085.
7. 10/4/2017, sent Pat Coster sympathy card, 231 North Main, Richmond, MO 64085.

District Presidents Report(s):

Carolyn Goucher, President, reported that the Square Dancer of the year had been selected.

State Meeting Report(s): Loretta Marron reported on the State Meeting.

1. After the meeting was called to order, attendance was taken, minutes of the last meeting and treasurer's report were read and approved.

2. Rosa Davis, Treasurer, reported two clubs have longevity awards: Shooting Stars from the Northwest District, 40 years; and St. Peters Squares from the St Louis District, 55 years.
3. Ron & Marie Selfors, Constitution and Bylaws, stated today there are 54 clubs with 1700 dancers in the Federation. 23 years ago, there were 135 clubs with 7600 dancers. It was suggested that the decline in dancers be looked at and a committee be set up at the next meeting to see what can be done to improve the number of square dancers.
4. Edythe Weber, DOIN'S Editor, stated there was a problem of 60 copies not sent out in the last mailing. The problem has been fixed. Deadline is September 25 for the next issue.
5. Jim Weber, DOIN'S Circulations, stated that 340 copies were sent out which included 13 renewals and no new subscriptions. 15 renewal post cards were sent out.
6. Jim Weber, Insurance Coordinator, stated there are 1377 dancers insured through Missouri Federation and 328 dancers through other federations, for a total of 1705. Remember the club state dues and insurance forms must be in by October 15, 2017.
7. Jim Marron, Travel Missouri, stated that as of August 12, 2017 the total number of dangles given out are 3035.
8. Dan Wheeler, Webmaster, talked on E/Z addresses for clubs' special dance flyers. Also, all information on Fed meetings including maps for Friday night dance and meeting location are on web at "Federation Information" button.
9. Dan Wheeler, Historian, stated the minutes for the last 20 years of Federation Meetings are now on the web. He has started putting District minutes on also. If the District sends him the minutes he will put them up on the web.
10. Edythe Weber reported that the USDA meeting was held on June 21, 2017 in Cincinnati in hall C at 1:00 pm.
 - a. Bill Flick, Chairman of the prescription card program, explained a new discount prescription card can be found on the USDA web site.
 - b. Dan Reedy was approached to become our regions VP for the Nationals. He indicated that he was willing but needed to have the nomination come from the state.
11. ARTS, Edythe Weber reporting that the main topic at their meeting was the re-imaging project and upcoming National in Kansas City.
12. Loretta Compton reported for the District Presidents.
 - a. Those in attendance talked about the lack of energy in our clubs.

- b. A vote for Caller/Cuer Hall of Fame and Square Dancer of the Year for the State Festival was done.
 - c. Fred Goucher is looking for ideas to get better visitation between clubs.
- 13. Bob Turner reported on the Bill Morris Scholarship, indicating that the committee wanted to continue the scholarship with a few changes. The Bill Morris Scholarship will be renamed the Missouri Federation of Square Dance Clubs Scholarship.
- 14. Bob Turner reported on the 2017 State Festival. There are 200 registered to date. Still need districts to take out ads for the program book. Also, volunteers are needed to work registration and raffle tables.
- 15. Jim Weber reported on the National Convention. Out of 1705 Missouri dancers only 336 have registered. Total registered for National 1525. We hope to get to 4000.
- 16. Fred and Carolyn Goucher reported on the Hall of Fame and Square Dancer of the Year. The recipients have been selected and will be revealed at the State dance.
- 17. Bob Turner reported for the Youth Committee. It was suggested that Missouri Federation support Missouri youth by paying their \$30.00 for them to attend 2018 National in Kansas City, if they are a member or student in lessons with a Missouri Federation Club.
- 18. At the October meeting, a vote on the slate of officers from the nominating committee: President, Ron and Marie Selfors; 1st VP, John and Beverly Stuart; 2nd VP, Jack and Becky Rockaway; 3rd VP, Merle and Madeline Hall; Secretary, John and Penny Beyers; Treasurer, Rosa Davis.
- 19. President Dan Reedy, presented Past President George and Cleve Roth with their gavel for the work they did last year.
- 20. Next board meeting will be October 22 in Lebanon.

OLD BUSINESS:

October 20-22, 2017, 58th Missouri State Festival, Caller: Justin Russell (NC), Rounds: Carolyn & Tony Ahart. Mainstream/Plus/Rounds/Lines. Kenneth E. Cowan Civic Center, 500 East Elm Street, Lebanon, MO. Friday-Sunday, Hosted by St Louis Metro Square and Round Dance Association

Standing Rules Committee: (Attachment #2)

Edythe Weber indicated that the new working rules could be approved, but the Constitution and By-Laws had to wait until the January meeting.

A motion was made by Edythe Weber that the working rules be approved as submitted, motion was seconded and passed.

Committee for Visitations:

This was tabled until the Chairman could present the details.

NEW BUSINESS:

Election of Officers

Randy Boyles move that the current officers remain in office another year. The motion was seconded and passed.

Edythe Weber moved that \$20 be given in memory of Mike Kelly. Motion seconded and passed.

Edythe Weber encouraged clubs to take out ads in the National Program book. A business card size ad cost \$50. January 31 is the deadline to get ads into National.

ADJOURNMENT

Randy Boyles moved that the meeting be adjourned, seconded and passed.
2:38 pm

2018 MEETINGS: January 28, April 22, July 21 (Saturday 5:00 pm, NW District Dance at 7:30), October 14.

Respectfully Submitted:
Carol Hershey, Secretary
6620 NW Bougher Lane
Kansas City, MO 64151
816.741.7019
bcchershey@yahoo.com

**Northwest District
Missouri Federation of Square and Round Dance**

Treasurer's Report

Balance as of July 22, 2017 \$5,472.92

Income:	NW District Dance	
	Dancer Donation	576.00
	Silent Auction	206.00
	50/50	22.00
	Change from bank	300.00

Total Income: \$1104.00

Expenses:

Mileage – Jim Marron	94.80
Supplies for NW Dist Dance	55.00
Donation to Graceway for Hall	100.00
10% to Host Club	80.40
Change returned to bank	300.00

Total Expenses \$630.20

Balance as of October 15, 2017 \$5946.72

Treasurer's Report Submitted by:

Carol Jean Wheeler
512 Leslie Drive
Independence, Missouri 64055-1815

CONSTITUTION AND BY-LAWS
NORTHWEST DISTRICT
MISSOURI FEDERATION OF SQUARE 'N ROUND DANCE CLUBS, INC.

ARTICLE I - Name

The name of this organization will be known as the NORTHWEST DISTRICT, MISSOURI FEDERATION OF SQUARE 'N ROUND DANCE CLUBS, INC.

ARTICLE 2 – Objectives

- Section 1. To promote square and round dancing as a recreational activity of the highest standard.
- Section 2. To provide for member clubs promotional and organizational assistance with regard to new or existing clubs within the NORTHWEST DISTRICT.
- Section 3. To encourage, support, and assist the member clubs in their leadership in various phases of square and round dancing activities, such as club management, promotional activities, dance callers and cuers, musicians, etc.
- Section 4. To maintain communications between member clubs with regard to information of square and round dancing activities within the NORTHWEST DISTRICT and MISSOURI FEDERATION.
- Section 5. To promote and take part in the Northwest District Dance, the Missouri State Festival, and other activities which promote square dancing.

ARTICLE 3 – Membership

- Section 1. Membership in the organization will be composed of square and round dance clubs in the area, who desire membership in this association and who desire to demonstrate an interest in the purpose of the association.
- Section 2. Clubs desiring membership in this district will submit an official district membership Application form, roster of members and appropriate fees. A club must consist of at least eight (8) members and hold at least one (1) dance per year.
- Section 3. Voting members of the district consist of district officers, two delegates from each member club (one of which may be the president or vice president or caller of a caller-run club), and members-at-large (as identified in the Constitution). Voting is one (1) per position, maximum two (2) votes per club. New wording: Each club is allowed one (1) vote per club at the district meetings. The voting member can be the president or delegate as designated by the club. If a caller club, the vote can be cast by the caller or a delegate as designated by the caller. An elected officer cannot be the voting member for a club. Voting members cannot be designated as the voting member for more than one club.
- Section 4. Roll call will be taken before the start of each general membership meeting. A quorum consisting of a minimum of 1/3 of member clubs in the district must be present before a meeting can be called. New wording: Roll call will be taken at the start of each general membership meeting. A quorum consisting of a minimum of 1/3 of member clubs in the district must be present for voting business to be conducted. A general information meeting can be held without a quorum if members present so desire.
- Section 5. Voting will be a show of hands with the exception of election of officers, which will be conducted by secret ballot if there is more than one nominee for office.
- Section 6. Member-at-large: Immediate district past president and any member of a district club elected to state office will be, if they so desire, considered a member-at-large to the

district; they would be permitted to attend all general membership meetings with full voting privileges. In addition, the immediate district past president will serve on the executive board as an advisor.

Article 4 – Club Responsibilities to the District

Section 1. The responsibilities of the club are:

- A. Pay district membership dues in accordance with the Working Rules. Include roster of members and appropriate application form and fees. Designate club contacts as requested on application form. Complete address, phone and email are necessary.
- B. Be represented by a delegate or alternate at each of the four yearly district meetings. If unable to have a representative present, contact a representative from another club in writing to vote by proxy for your club.
- C. Delegate should promote and communicate District and Missouri State Federation events and business to the club and its membership.
- D. Clubs should participate in as many District and Missouri State Federation events as possible.
- E. Recommend deleting this unless there is a consequence for not being in good standing. For a club to be in good standing in the district, it should be represented by a delegate at a minimum of two (2) of the district meetings.

Section 2. Club Delegate responsibilities are:

- A. Attend district meetings representing your club and voting on their behalf. Make every effort to attend all meetings. Recommend deleting this unless there is a consequence for not being in good standing.: For the club to be in good standing, it must be represented at a minimum of two (2) meetings out of the four held yearly.
- B. Take information back to the club caller and membership, ~~as needed,~~ about District and Missouri State Federation activities.

Article 5 – Officers

- Section 1. The club members of the Northwest District will elect from its members: a president, vice president, secretary, treasurer, two state delegates, and one alternate state delegate. Each officer will be entitled to one (1) vote.
- Section 2. The President will have general responsibility of the affairs of the organization and will preside at all meetings. The President will be an ex-officio member of all committees and will perform such other duties as are usually incident to the office of President.
- Section 3. The Vice President will serve in the absence of the President and will perform all duties of this office.
- Section 4. The Secretary will take minutes of the meetings and will send copies to each member of the executive board, club presidents, club delegates, and club callers and cuers. The Secretary will notify the above-named individuals of all meetings, will be responsible for any correspondence designated by the President, and shall maintain such other records as required.
- Section 5. The Treasurer will have custody of all funds and accounts. The Treasurer will be required to make reports of income and expenses of the organization at all regular meetings. A written copy of this report will be made available to the Secretary for inclusion in the minutes. Treasurer's books will be made available at any reasonable time for inspection. An audit will be performed annually, or as may be required, by a committee appointed by the President.

Section 6. The President and State Delegates or Alternate State Delegate should attend and participate in the meetings of the Missouri State Federation of Square 'n Round Dance Clubs, Inc. They will be reimbursed for mileage one way to attend State Board meetings in accordance with the Working Rules if an official request is made. A report of this meeting will be given by the Delegates or Alternate Delegate at the next District meeting. A written copy of this report will be made available to the secretary for inclusion in the minutes.

Section 7. Roberts Rules of Order will apply.

ARTICLE VI: Elections

Section 1. The President, Vice President, Secretary, Treasurer, State Delegates, and Alternate State Delegate will be elected annually (amended 1/17/04).

Section 2. The President will appoint the Nominating committee at the July meeting. Election will be held at the October meeting. The Nominating committee will recommend the slate of officers, with additional nominations being taken from the floor. Newly elected officers will be installed by the presiding president as the last order of old business at the January meeting:

Section 3. At the expiration of the term of office, by termination or otherwise, of any officer or standing committee chairperson, they will turn over to their successor any monies, books or records of their office that may be in their possession.

ARTICLE VII: Committees

Section 1. The President will appoint the chairperson(s) of all committees. The committee chairperson will appoint their committee members, all of whom will be members of a Northwest District club. Committees will be appointed as needed.

ARTICLE VIII: Amendments

Section 1. This constitution may be changed only with written notification of the proposed change to all eligible voting members and with an approval vote of $\frac{3}{4}$ of those members voting at a general membership meeting or by mail-in ballot.

ARTICLE IX: Dissolution

The Northwest District may be dissolved by vote of two-thirds of the delegates with the required quorum present. If dissolution is approved, any assets remaining after all outstanding obligations are satisfied shall be distributed equally among the member clubs, donated to the Missouri Federation, or distributed to one or more square dance organizations as determined by vote at the time of dissolution.

- b. Procurement of badges and bars will be responsibility of the District President or his appointee.
- 8. The District President may call a special executive board meeting at any time he/she deems necessary. The President may also, with the approval of the executive board, call a general membership meeting when necessary.
- 9. **Hosting the District Dance (Changes all letters)**
 - a. ^{Jan} ~~At the December business meeting, the~~ district general membership will determine the host club for the District Dance for the upcoming year. If no club will volunteer to host the District Dance, the President will appoint a committee to determine the location and plan the dance.
 - b. All square and round dancers attending the dance will pay the door donation, except those with special invitations to attend at no charge.
 - c. Each member of the district attending the district dance is to bring a finger food to be served for refreshments.
 - d. Hosting club caller, if it is his/her choice, to be Master of Ceremonies. Should the club caller choose not to be MC, procedure would be by a drawing done by the President.
 - i. All caller/cuer names will be placed in a box. The President will then draw three names from the box. The first name drawn will be invited to MC the dance. If he/she is unable to do so, or declines for any reason, the second name drawn will be invited to be the MC. The third name drawn will be invited to MC the dance in the case where both the first and second names drawn decline.
 - e. The Master of Ceremonies will be responsible for the following:
 - i. Sound equipment
 - ii. Scheduling all district callers/cuers and announcement time and level. Dance is to be mainstream with no more than plus tips. Lines and/or rounds subject to availability of cuers.
 - f. Planning guidelines for Host Club and District:
 - i. The host club will appoint set-up, clean-up, decorating and table committees.
 - ~~Delite~~ ii. Four persons to be in charge of door prizes and silent auction. **Remove this sentence, as the district provides this: (club to provide papers and pencils for silent auction.)**
 - ~~11~~ ~~iii.~~ Two persons to be at front desk to assist District Treasurers with dancer and caller registration.
 - ~~1/11~~ ~~iv.~~ Approximately six persons to receive/organize food and drinks. (NOTE: Each district dancer is asked to bring a finger food.)
 - ~~1~~ ~~v.~~ Possibly four others to be available in case tables, etc., need to be moved and to greet dancers as they come in and direct them to registration desk.
 - ~~✓~~ ~~vi.~~ **MOVE TO ITEM viii: The district pays all expenses related to the dance, so your club will not be out any monies, only labor. MOVE TO ITEM viii: The hosting club(s) of the Northwest District Dance will be given 10% of the ^{gross} net income of the dance. If there is more than one club hosting, they will split the 10%.**
 - ~~✓1~~ ~~vii.~~ **MOVE TO ITEM vi: Clubs will need to provide coffee pots and water coolers.**
 - ~~✓1~~ ~~viii.~~ **MOVE TO ITEM vi: The District will provide the paper goods and plastic silverware, raffle tickets, along with supplies of coffee, creamer, sugar, and ice.**
 - ~~ix.~~
- 10. The President, the two State Delegates or Alternate Delegate shall be reimbursed at 20 cents per mile, one-way mileage, to attend State meetings, with a maximum of \$150.00 combined payments per meeting. This gratuity is not intended to reimburse total expenses.

11. When the district is hosting the State Meeting, ~~in conjunction with the District Dance~~, the host club will also be responsible for selecting a meeting facility. The State pays a gratuity to the host club.
12. A committee appointed by the president will review this constitution and by-laws each year. The president shall appoint the committee in July, with results and recommendations, if any, presented at the October meeting.

I would recommend that we do not add the new visitation program to the Working Rules until we have decided it is working and the exact rules, probably next year.

Working Rules

Reviewed and Revised: NEW DATE 2017