

2022 Southwest District Directory

www.Southwest.SquareDanceMissouri.com

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Southwest District Officers

Presidents: Catherine McLemore 417-689-8984
3351 East Seminole Street
Springfield, MO 65804-3522 hogwildcat@sbcglobal.net

1st Vice President: Anieta & Tom England 870-404-4158 A
2181 MC 5045 870-404-4157 T
Yellville, AR 72687-7905 Aengland@yelcot.net

2nd Vice President OPEN

Secretary: Shirley Winans 417-529-8728
1567 Anderson Drive SJWinans@aol.com
Webb City, MO 64870

Treasurer: Sharon Glenn 417-300-3426
2345 Smyrna Rd
Ozark, MO 65721 skglennsqd@gmail.com

Immediate Past President: Ray & Lisa Corbitt 307-259-0867 Lisa
Colorado lisa.corbitt1018@gmail.com

Past President Carol Morris (2018 & 2019) 417-882-2843 home
Advisory 813 East Mentor 417-425-1337 cell
Committee Springfield, MO 65810-2964 cleemorris@live.com

Ann Cook (2018 & 2019) 417-872-8752 home
929 North Boston Lane 417-848-2459 cell
Republic, MO 65738-1107 Jessian44@gmail.com

Bill Thomas (2016 & 2017) 417-887-6164
3359 S. Oak
Springfield, MO 65804 Williamthomas@missouristate.edu

Sharon White (2016 & 2017) 417-848-2459
187 S. Dade 181
Greenfield, MO 65661

Gene Holtgrewe (2014 &2015)
551 South West 600 Private Drive
Osceola, MO 64776

660-207-2240

gebaroadsend@hughes.net

Dan Reedy (2012 & 2013)
Post Office Box 485
Ripley, Tennessee 38063

731-612-1155

pzkw6e1@yahoo.com

Roving Ambassadors: Ray & Linda Peacy, Twirling Funtimers
25713 State Hwy 5
Wasola, MO 65773

417-543-3788

rpeacy@msn.com

District Delegates to the State Federation:

Shirley Winans,
1567 Anderson Dr
Webb City, MO 64870

417-529-8728

SJWINANS@AOL.COM

Gaylynn Crosby
3597 West Sexton St.,
Springfield, MO 65801

417-773-7339

cgcrosby@hotmail.com

Alternate Delegates OPEN

Historian: Rosa (Rick) Davis
933 North Crane Court
Nixa, Missouri 65714

417-207-2834 Cell

Kavanaugh@gmail.com

Committees:

DOIN'S Dance: Tom & Anieta England Chairperson, 870-449-5135

District Festival: May , 2022

Important Dates

Future Board/District Meetings (locations of all meetings to be announced)

Saturday	February 13, 2022	Sertoma Event Center 1538 S. Enterprise Ave. Springfield, MO
Saturday	March 2022	
Saturday	May 2022	
Saturday	September 2022	
Saturday	November 2022	

Dance Dates

DOIN'S Dance:	February 13, 2022	Sertoma Event Center, 1538 S. Enterprise Ave. Springfield, MO
District Dance:	May , 2022	
State Dance:	October 7, & 8, 2022	MO State Fairgrounds Sedalia, MO

State Federation Information

Presidents:	Penny & David Byers (WC District) 211 Main St. Cowgill, MO 64637	660-707-3719 pbyers@live.com President@SquareDanceMissouri.com
1st Vice-President:	Merle & Madeline Hall (NE District) 310 North Ruby Street Macon, MO 63552-1639	660-395-3227 Merlehall583@hotmail.com FirstVP@SquareDanceMissouri.com
2nd Vice-President:	Dave Shafer (C District) 14325 Camden Lane Dixon, MO 65459	573-759-6874 shaferde@windstream.net SecondVP@SquareDanceMissouri.com
3 rd Vice-President:	Cathy Hall (STL Metro District) 2707 Quail Valley Drive Chesterfield, MO 63005-7011	636-541-2174 Harmony2707@att.net ThirdVP@SquareDanceMissouri.com
Secretaries:	Liz Rooks (WC District) 1409 S. Garfield Sedalia, MO 65301	660-281-3333 earooks@charter.net Secretary@SquareDanceMissouri.com
Treasurer:	Rosa Davis (SW District) 933 North Crane Court Nixa, Missouri 65714-7401	417-207-2834 Kavanaugh@gmail.com Treasurer@SquareDanceMissouri.com
Doin's Articles & Calendars:	Edythe Weber 1316 Middlebrook Drive Liberty, MO 64068-1941	816-781-3598 Home 816-830-0301 816-830-0305 Cell 816-781-3041 Fax doins@kc.rr.com
Doin's Advertising:	Dave Shafer 14325 Camden Lane Dixon, MO 65459-8135	573-759-6874 shaferde@windstream.net

Doin's Subscription	Ruth Ann Reynolds 302 S. Sunset Lane Raymore, MO 64083	816-252-1753 rareynolds50@comcast.net
Insurance Coordinator:	Edythe Weber 1316 Middlebrook Drive Liberty, MO 64068-1941	816-781-3598 Home 816-830-0301 816-830-0305 Cell moinsurance@kc.rr.com
License Plate Coordinator	Catherine McLemore 3351 East Seminole Street Springfield, MO 65631-6102	417-689-8984 hogwildcat@sbcglobal.net

State Federation Website: www.squaredancemissouri.com

International Dance Website: www.wheresthedance.com

With the Coronavirus situation, please contact the club contacts for up to date information.

Southwest District Callers and Cuers

Tony and Carolyn Ahart 3893 East Linwood Terrace Springfield, MO 65809	Cuers	Home Club: Twirl-A-Rounds 417-425-1833 (Tony) 1834 (Carolyn) DiscoverDancing@aol.com
Donna Gellenbeck 139 Dogwood Ln. Lakeview, AR 72642	Caller	Home Club: Twirling Funtimers 870-620-0037 H & 870-706-1514 C speedshots@hotmail.com
Ken Jarman 127 Muscovy Drive Mountain Home AR 72653	Caller	Home Club: Twirling Funtimers 870-404-8480 KorcJarman@yahoo.com
Paul and Linda Robinson 14471 South 4050 Road Oologah, Oklahoma 74053	Cuers	Home Club: Tanglefooters 918-371-4455 pldance@yahoo.com
Marge Sherrill 108 County Road 639 Theodosia, MO 65761	Cuer	Home Club: Twirling Funtimers 714-273-2148 sgdsherrill@gmail.com
Kenton Sullivan 352 North Dade 1 Golden City, MO 64748	Caller	Home Club: Trailblazes 417-262-3227 417-537-8658 klksullivan@yahoo.com
Jay Wright 1923 East 18 th Street Joplin, MO 64804	Caller	Home Club: Mo-Kan Squares 417-448-9708 wrightjay49@yahoo.com

Kountry Kuzins

www.Kuzins.SquareDanceMissouri.com

Caller: Guest Callers
Mainstream/Plus

2nd Saturdays
7:00 to 9:30 p.m.

O'Reilly-Tefft Gym
1408 East Pythian
Springfield, MO

Co President: Sharon White, 187 South Dade 181, Greenfield, MO 65661, 417-848-245
Rosa Davis, 933 North Crane Court, Nixa, MO 65714
417-207-2834 kavanaugh@gmail.com

Delegates: Gaylynn Crosby 417-773-7339
Loretta Compton, 417-207-4981

Mo-Kan Squares

www.Mo-Kan.SquareDanceMissouri.com

Caller: Jay Wright
Mainstream/Announced Plus

1st and 3rd Fridays
7:30 to 10 p.m.

Home Ec Building at
Vernon County Fairgrounds

Presidents: Ike & Linda Clay, 1329 S. Hwy W, Eldorado Springs, MO 64744
417-876-9999 ike361@yahoo.com

Delegates: Leann Taylor 620-215-3825
Don Garber, 417-944-2421
Alt. Karen and Bob Ebert, 417-684-2794

Tanglefooters

www.Tanglefooters.SquareDanceMissouri.com

Cuers: Paul and Linda Robinson Every Monday Joplin Square Dance Center
Round Dance 7 p.m. lessons, 8:15 dance 1801 West 2nd Street

Club President: Mike Betts, 10321 Foliage Road, Joplin, MO 64804, 417-529-0686

Delegates: Keith Stammer, P.O. Box 362, Joplin, MO 64802 417-439-2699

Traditional Dance & Music Society of the Ozarks

www.Traditional.SquareDanceMissouri.com

Callers: Various 1st & 3rd Saturdays Boys and Girls Club
Contra 7:00 p.m. lessons/refresher 835 W Calhoon
7:30 p.m. dance Springfield, MO

President: Lydia Lapierre, 7101 N Farm Road 133, Springfield, MO 65803, 417-529-4526

Delegates: Gary and Vicki Strohm, 417-862-8681 (Vicki) 417-862-7654 (Gary)

Delegates: Larry Krudwig 417-725-0120

Trail Blazers

www.Trailblazers.SquareDanceMissouri.com

Caller: Kenton Sullivan
Mainstream/Plus tips

1st & 3rd Sundays
2:00 to 4:30 p.m.

Nixa Senior Center
404 South Main
Nixa, MO 65714

President: Karen Sullivan, 362 North Dade 1, Golden City, MO 64748
417-537-8658 or 417-262-3226 klksullivan@yahoo.com

Delegate: Larry Day, 2507 Walk-On Drive, Ozark, MO 65721 417-380-0670
Delegate: Open

Twirl-A-Rounds

www.Twirl.SquareDanceMissouri.com

Cuer: Carolyn Ahart
Rounds

Every Tuesday
7:30 to 9:30

Northview Center
301 East Talmage,
Springfield, MO

President: Tony Ahart, 3893 East Linwood Terrace, Springfield, MO 65809, 417-425-1833
DiscoverDancing@aol.com

Delegates: Mark and Peggy Gentry, 417-498-6710
Stanley Forste, 417-869-7889

Twirling Funtimers

www.TwirlingFuntimers.com

Co-Caller: DonnaGellenbeck/Ken Jarman Wednesdays Lloyd Travis Municipal Bldg
Cuer: Marge Sherrill 6:30 Pre-rounds 14 Skyles Lane
Mainstream/Plus/Rounds/Lines 7 to 9 p.m. Dance Lakeview AR 72642

President: Ray, Linda Peacy 25713 Edgewood Bay Dr. Lakeview AR 72642 417-542-3788
Delegates: Michelle Skinner 870-736-7266
 Tom & Anieta England 870-404-4158

Western Twirlers

www.Western.SquareDanceMissouri.com

Club Caller: 1st Saturdays Joplin Square Dance Center
Mainstream/Plus **7 to 9:30 p.m.** 1801 West 2nd Street, Joplin

Club Presidents: Doris Donham, P.O. Box 563, Carl Junction, MO 64834 417-439-1353

Delegates: Shirley Winans, 417-529-8728

Southwest District of the MO Federation of Square and Round Dance Clubs

Constitution/By-Laws (Revised March 4, 2017)

ARTICLE I. NAME

Section 1. The name of this organization shall be the Southwest District of the MO Federation of Square and Round Dance Clubs (known as the Southwest District), a general not-for-profit Corporation.

ARTICLE II. PURPOSE

Section 1. To provide square and round dancing as a recreational activity of the highest standard.

Section 2. To help organize new square and round dance clubs and to assist in the development of existing clubs.

Section 3. To sanction and support square and round dances, provided such dances meet the following standards as set forth by the Federation.

3-1. The dances shall be held in a place of good condition.

3-2. There shall be no intoxicating beverages served before or during the dance.

3-3. There shall be no square or round dance contests.

Section 4. To conduct and host an annual District Festival to be held the third Saturday of May.

Section 5. To conduct and host an annual DOIN'S Dance in February. Specific date, time, and place of the dance can vary pending availability of facilities. Policies regarding the DOIN'S Dance are to be guided by the Working Rules.

Section 6. To maintain communication within the MO Federation of Square and Round Dance Clubs, Inc. and member districts with regard to information of all square, round and contra dance activities with the state of MO.

Section 7. To be a member of the MO Federation of Square and Round Dance Clubs, Inc. and to promote and participate in their activities.

Section 8. All square and round clubs belonging to the District are encouraged to support the District Festival, the State Festival held on the third Friday and Saturday in October, and the DOIN'S Dance.

ARTICLE III. MEMBERSHIP

(REVISED 1/5/2019)

- Section 1. Membership in the District shall be by dance clubs only and not by individuals.
- Section 2. A club is any organization or sponsored group that regularly schedules square, traditional and/or round dances. A club must have eight (8) members not including the caller or cuer with a total of sixteen (16) members by the end of the second year to be eligible for membership in the District. District callers and cuers are eligible to participate in District events. A District caller or cuer is defined as a caller or cuer who is designated as a caller or cuer for a District club and/or giving lessons for a District club for monetary gain.
- Section 3. Admission to the Southwest District of the MO Federation of Square and Round Dance Clubs shall be by simple majority vote of the Board of Directors at a District meeting. Clubs desiring admission shall submit an application requesting admission to the District, informing the District of their desire to become a member.
- Section 4. The membership fee as stated in the Working Rules shall be paid at or before the September meeting. Membership will be considered delinquent after the November meeting.
- Section 5. All clubs renewing their membership in the District shall forward a fully completed membership form, listing the club's officers or members and delegates if applicable, along with yearly dues and a complete club roster. Mail the renewal to the name and address shown at bottom of form.

ARTICLE IV. EXECUTIVE COMMITTEE, BOARD OF DIRECTORS, AND PAST PRESIDENTS
ADVISORY COMMITTEE DEFINED

- Section 1. The Executive Committee: the current elected officers and the Immediate Past President.
- Section 2. The Board of Directors: the Presidents, or Vice Presidents, of all member clubs and two delegates from each club.
- Section 3. The Past Presidents Advisory Committee: Past Presidents of the District, beginning with the President two years prior and continuing backwards until the committee is made up of the most recent active five Past Presidents.
- Section 4. All officers, Past Presidents and delegates shall advise the President of their current mail address and e-mail at the first meeting of the year (January) or if unable to attend, shall advise the President by mail or e-mail.

ARTICLE V. ELECTION OF OFFICERS

- Section 1. The officers shall be elected by the Executive Committee and the Board of Directors members present at the November meeting which shall be designated as the Annual Meeting.
- Section 2. New officers will take office upon their election. Term of office will be from Annual Meeting to Annual Meeting (November to November).
- Section 3. Officers shall consist of President, First Vice-President, Second Vice-President, Secretary, and Treasurer.
- Section 4. Election of officers shall be by ballot when more than one person/couple is nominated for an office.
- Section 5. In the event of a vacancy of any office, the President shall appoint a replacement to fill the office for the remainder of the District year.

ARTICLE VI. DUTIES OF OFFICERS

- Section 1. The President, subject to the direction of the Executive Committee, shall have general responsibility for the affairs of the District, and shall preside over all meetings. The President shall be an ex-officer member of all committees and shall perform such other duties as are usually incident to the office of the President. The President shall appoint a nominating committee at the May meeting. The President shall be head of the delegates to the MO Federation, together with two delegates of his choice. The President may appoint a delegate to represent them at the Federation meetings.
- Section 2. The First Vice-President, in the absence of the President, shall perform all duties of that office. The First Vice-President shall have an opportunity to receive the nomination for President of the District, thereby lending some continuity to the organization.
- Section 3. The Second Vice-President should always be ready to accept, not reject, any requests to undertake any job when requested to do so by the President, or Executive Committee, or the Board of Directors. That person should be a liaison person to keep communications open between the clubs, Executive Committee, and the committees that are working.
- Section 4. The Secretary shall keep the minutes of all meetings and mail (or e-mail) copies of these minutes to all voting members and appointive members within two weeks following the

meeting. Reminders of upcoming meetings will be sent to the same. The Secretary shall also publish/update a District Directory annually, to be distributed at the January meeting.

Additional responsibilities include assuring that the Constitution/By-Laws and Working Rules are updated as changes are made.

Section 5. The Treasurer shall have custody of all funds and accounts belonging to the District and shall make a report of the financial condition of the District at each meeting. The books and records of the Treasurer shall be available at any reasonable time for inspection and audit by the Executive Committee or the Board of Directors. The funds shall be deposited in an account in southwest MO area in the name of the District and shall require the signature of the Treasurer and/or the President. The Treasurer shall be authorized to issue the following checks without action by the Executive Committee or the Board of Directors: expenses of the Secretary, and expenses by other persons not to exceed \$25.00.

Section 6. No person shall hold more than one elected office in the District.

Section 7. Additional duties and responsibilities of these officers may be specified in the Working Rules.

Section 8. All officers should act as ambassadors for the District.

ARTICLE VII. DELEGATES AND VOTING PROCEDURES

Section 1. Each member club in the District shall have three (3) delegates. Club delegates shall include the club President, or Vice-President or appointed alternate; and two club members. The club delegates may be a couple or a single person, although a couple is considered as one delegate for voting purposes.

Section 2. Each delegate shall have one vote. Voting is by delegate only. A couple attending from one club shall not both be eligible to vote, thereby casting two votes. However, couples as delegates from two member clubs may represent separate clubs and vote individually for the club they are representing, as long as there are no more than three delegates per club. In addition they are to wear the badge of the club they are representing.

Section 3. Executive Committee members are entitled to the same votes as delegates.

Section 4. Members of the Executive Committee are not counted as representatives from clubs when roll call is taken.

ARTICLE VIII. MEETING AND MEETING PROCEDURES

Section 1. Meetings shall be held in January, March, May, September, and November at the date and time specified in the Working Rules. The meeting held in May will, at the discretion of the President, be held on the Festival date at the Festival location, if the President advises all delegates attending the prior meeting and the Secretary mails the minutes advising all delegates prior to the Festival date.

Section 2. Special meetings may be called upon the discretion of the President.

2-1. Notice must be given to all delegates at least 72 hours prior to the meeting date and time.

2-2. Notice may be verbal, by telephone, e-mail, or written, if necessary.

Section 3. Board meetings are open to all dancers but only delegates may cast votes. Non-delegate dancers in attendance may not make or second motions.

ARTICLE VIII. AMENDMENTS

Section 1. The Constitution/By-Laws may be amended by 2/3 votes of the Executive Committee and Board of Directors present at the meeting. Upon motion, duly seconded and discussed, a proposed amendment to the Constitution/By-Laws will be automatically tabled until the next regularly scheduled meeting, at which time it will be brought up for vote.

Section 2. A Constitution/By-Laws amendment, when approved by the Executive Committee and the Board of Directors, supersedes any and all previous sections where applicable. Any Constitution/By-Laws amendment that receives a positive vote for change shall take effect immediately. Pages will be numbered and reflect the revision date so that all members may receive the same guidance. Amended pages will be given out at the next District meeting.

ARTICLE X. PAST PRESIDENTS

Section 1. The immediate Past President shall automatically be a member of the Executive Committee for one year after leaving office or until replaced by a new Immediate Past President. This carries with it full voting rights as a member of the Executive Committee.

Section 2. The past Presidents, who are still actively dancing, covering a period of the prior 5 Presidencies, shall act as advisors when called upon by the current President. They shall be an advisory body known as the "Past Presidents Advisory Committee."

ARTICLE XI. ATTENDANCE AND DELEGATES REQUIRED

Section 1. To hold an official meeting 1/3 of the Executive Committee and delegates representing 1/3 of the clubs of the District must be in attendance.

ARTICLE XII. WORKING RULES

Section 1. The Working Rules are not a part of the Constitution/By-Laws.

1-1. When the District Constitution/By-Laws do not address an issue but the Working Rules do, the Working Rules shall govern.

1-2. The Working Rules are general guidelines and need changing as the desire of the delegates change. They are based on prior experience of District members and are to be used as a guide for District members in performing their work.

1-3. The Working Rules may be changed without prior notice and upon motion duly made and seconded; the vote must equal or exceed a simple majority.

1-4. When the Working Rules receive a positive vote for change, that change shall take effect immediately. Pages will be numbered and reflect the revision date that all members may receive the same guidance. Amended pages will be given out at the next District meeting.

ARTICLE XIII. STATEMENT OF INTENT

Section 1. The rules contained in the Roberts Rules of Order (revised) shall govern the District in all cases to which they are applicable and in which they are not inconsistent with the Constitution/By-Laws or special rules of order.

Section 2. This organization agrees to be governed by these rules.

NOTES

Southwest District of the MO Federation of Square and Round Dance Clubs (known as the Southwest District) Working Rules

1. PURPOSE

To help correlate and give less experienced members the benefit of prior knowledge gained by their predecessors. It should provide who, what, when, where, how and why of specific areas in which problems sometimes arise. It is a working guideline that should be followed to provide a sense of continuity to all workings of the District and its workers.

2. MEETINGS

Board of Directors meetings are held in the odd-numbered months. The reason being that the MO Federation, of which we are a working District, holds their meetings in the even-numbered months on the third Sunday, and we do not want to have our District and State meetings too close together so as to place a burden on those who must attend both meetings. The exception to the odd month meetings is that the District holds no meetings in the month of July. This is due to there being little activity subsequent to our annual Festival and some clubs not being active during the summer months. Meetings are normally set, as to location at the first District meeting of the year. The current President calls for clubs wishing to host a District meeting and from the District geographically. The exception to this is the May meeting, which is normally held at the Festival location on the Festival date.

3. MEMBERSHIP

All clubs that are open (not closed or requiring an invitation to join) to all dancers and dance regularly are entitled to membership in the Southwest District. Membership fee is \$15 per club per year. All clubs must submit a fully completed Club Membership Form no later than the September meeting. The form is to be submitted to the District President along with membership dues. Additionally, a fully completed Club Membership Form is to be submitted at any time when a change is made in the Club Officers or Delegates to the Southwest District, mailing addresses, dance location, dance time, or other information on the form.

New clubs forming should be contacted as soon as possible to see if they desire membership in the District and should be made aware of the help we could perform in providing various services to them. Membership is not compulsory if a club desires not to belong to the District. Clubs should be aware that they must be members of the District in order to be members of the MO State Federation. New clubs that wish to join the District should submit a fully completed Club Membership Form, a list of members, and the \$15.00 membership fee. Their application for District membership is subject to approval by the District Board of Directors. New clubs that join may request financial assistance in developing a new class of beginners. This financial help should not exceed \$100.00.

Subsidiary membership is open to clubs outside the boundaries of MO geographically upon written request from the clubs and presented to the District President or Secretary. The subsidiary membership, when voted upon, passed and becomes effective, carries with it the benefits of vote,

rebates, and all unmentioned items with the exception of hosting our annual Festival which must be hosted by member clubs within the state.

Clubs from another district of the MO Federation may apply for membership in the Southwest District by sending a letter requesting membership together with a letter signed by the losing President of the District where they are currently located geographically. This letter should state that the losing District does not care to stand in the way of the club and thereby approves of the club's changing districts. A club coming into the District is entitled to full membership after receiving approval from the MO State Federation and a simple majority on acceptance of the club to our District.

The Southwest District is a member, known as the Southwest District, of the MO Federation of Square and Round Dance Clubs, Inc. The District pays dues and submits membership information to the State Federation annually. Clubs registered as District members of record on the 15th of September shall be included in the annual submission to the MO Federation. The annual submission of information along with a fee of \$15.00 per club shall be made to the State Federation no later than October 1st of each year. A copy of each Club Membership Form and dancer membership list shall be included as information to the State Federation. Supplemental submissions shall be made in the case of any clubs closing or new clubs being admitted to the District. All membership submittals to the MO Federation shall be made by the District Treasurer.

4. ATTENDANCE

All clubs should have three delegates in attendance at District meetings. They should be the club President, Vice-President or appointed alternate of the member club and two club members. Remember, you will get out of this District what you put into it, for in effect the District is an extension of you, the dancer. Clubs on inactive status are not entitled to receive the benefits of active members such as receiving rebates, participating in the District sponsored events or hosting meetings or dances. The President of the District should try to contact any inactive club, determine why they are inactive, and remedy the cause if possible. The President should inform the Executive Committee and the Board of Directors of reasons the club is inactive and possibly make any changes necessary to keep all members happy and active within the boundaries of the Constitution/By-Laws.

5. ELECTION OF OFFICERS

The election of officers is taken into consideration in some detail in the Constitution/By-Laws as to date and certain other details. It does not mention, however, that when considering candidates for an office, we should always have their approval before we enter their names into nomination. If the persons are present at the election, we need not have prior discussion with them since they may refuse, but if they are not present, their names should not be placed in nomination without their consent. Keep in mind that we are electing them to do a job. The offices are not to gauge a person's popularity. We should always elect or vote for the persons we feel will be best for a job, and not because they are friends from your club, or some other unimportant reason. Bad officers (and we all have some) breed other bad officers. We should be unselfish and unbiased when electing officers.

5-A. FILLING VACANCIES

In the event of a vacancy of any office, the President shall appoint a replacement to fill the office for the remainder of the District year.

6. OFFICERS AND THEIR DUTIES

A. President, First Vice-President, Second Vice-President

The Constitution/By-Laws gives us the general description of duties of these officers.

The President is responsible for filling any caller/cuer cancellations.

The First Vice-President is responsible for contacting the Southwest District callers and cuers prior to the November annual meeting and presenting them a contract/chart/list of the coming year's Southwest District dance dates and times (Doin's Dance, District Dance, 5th Saturday dances, after Board meeting dances) for which we would like to have them participate. They will be asked to commit to dances they would be available for and to commit to who could provide the equipment needed for the dance. There will be flexibility between the callers/cuers and the Southwest District. These commitments should be provided to the Board at the annual meeting. The First Vice-President will also be responsible for contacting the callers/cuers in advance to remind them of dates they have committed to participate.

The Second Vice-President is responsible for the ordering and distribution of the District Dozen Dancer badges and danglers. The Second Vice-President shall be an aide to the President and First Vice-President and provide another source of communication between the Executive Committee and the dancing community.

B. Secretary

The Secretary shall be custodian of the tape recordings and recorder, which will be used at each District meeting. They shall keep a neat, complete copy of the minutes of the meeting. In the case of the Secretary being unable to attend a meeting, they should so advise the President as soon as possible and help to provide a substitute. Minutes should be mailed to all delegates of the District, all persons who are appointed by the President, and to the active Past five Presidents, together with a notice of the next meeting, address where the meeting will be held, and the meeting time within two weeks following the meeting. At the end of each year, the Secretary is to compile information regarding the District into a directory and have it ready to distribute to the Board of Directors at the January meeting. The directory shall contain information regarding District Officers and District information, member clubs (i.e. president and delegates, club caller/cuer, dance dates, dance time, dance location), current copy of the Constitution/By-Laws and Working Rules, and any other information pertinent to the District. The Outgoing Secretary shall be responsible for the entire November meeting at which the change of officers occurs, including sending out minutes from the meeting.

C. Treasurer

The Treasurer shall make a report at each meeting listing all receipts and disbursements during the period not previously reported. The President and Treasurer are the only members who may sign checks on the District checking account. The checks may be signed by only one person and need not be signed by both parties. The outgoing President shall appoint an auditor to review the books for the preceding year. This report is to be presented at the January meeting. The Treasurer shall come prepared to write a check to the new Treasurer on the reconciled bank account in the District account at the election date. All expenses incurred by officers in the carrying out of their duties shall be documented and submitted to the Treasurer for reimbursement from the District account.

7. CONSTITUTION/BY-LAWS

The Constitution/By-Laws are not sacred and, at the discretion of the delegates, may be changed at any time. When a change is proposed in the form of a motion and seconded, the motion is automatically tabled until the subsequent meeting. This is done to give all delegates entitled to vote the chance to be present when the vote is actually taken. The two month waiting period is a stopgap to eliminate any possibility of a minority group pushing through a change in the Constitution/By-Laws on a given date with no notice of the change being generally known. It also gives each delegate a chance to look over the proposed change and reflect on the meaning of the change and the way it will affect the District and its members. The change will be brought to the floor at the next meeting of the Board of Directors and voted upon, becoming effective as an amendment upon receiving a 2/3 majority vote. It is recommended that a general committee be appointed every two years to study any changes that might be needed in the Constitution/By-Laws to update it to comply with the majority of ideas and trends.

8. FINANCIAL ASSISTANCE

The funds belonging to the District are for the benefit and operation of the District and no part thereof may benefit an individual. Member clubs are the heart of the District, and the District has a vested interest in their continuing success in providing to their individual members that fun and fellowship of dancing. The District should at all times be prepared to assist member clubs with any operational problems they may have. Assistance should include financial aid when needed to help a club continue operations. This assistance is not intended to supplant the club's own responsibility for its cost of operation, but it is recognized that rare occasions do arise when a club may need additional financial support which they are not able to provide. Examples of unusual financial need are the cost of advertising to gain new members; caller fees for public exhibition dances intended to recruit members, etc., when a club is not financially able to sustain such costs.

A member club requesting financial aid as noted above may receive up to \$200 from the District to pay for specific expenses incurred. Recognizing that in many instances time is of the essence, financial aid may be authorized by the District President without prior approval of the District Board of Directors. In exercising this authority, the President must be firmly assured that the need is real and worthwhile to the continued health of the requesting club and is not simply to provide a "kitty" for operating expenses.

The President shall report all financial aid activities to the Board of Directors at the next regularly scheduled Board Meeting, and shall state the specific needs of the receiving club that prompted the expenditure of aid funds from the District.

9. ANNUAL FESTIVAL

The Constitution/By-Laws specify that the annual Festival will be held the third Saturday in May. This time was carefully chosen to both provide comfort the majority of the time (before hot weather really gets here) and to give the District the best night (Saturday) to hold the annual event. The date of the event shall be adhered to so as to give clubs advance notice from year to year. Extenuating circumstances can cause these dates to change when approved. Clubs are expected to cancel their dance if normally scheduled on the third Saturday. With several clubs in the area booking guest callers every dance, we feel it is advisable to not move the date from year to year. It also gives the callers advance notice of the date so they may plan their schedules and be available to attend the Festival. Location for the Annual Festival is not set in the Constitution/By-Laws but it is highly recommended that the Festival be passed from area to area giving each town a chance to host the dance. Within the areas, we would recommend that different locations be used as often as possible, keeping in mind that we must give dancers the best hall we can and still maintain a profit motive to protect the District interest. Each Festival has its own specific problems that develop, but over the years, we seem to have recurring problems that keep popping up. To help in solving some of them, we recommend considering the following:

1. The President has the option to appoint one or more Festival Chairpersons or Chair the Festival himself. **Duties for the Festival include:**

- A. Submitting the ad for the Festival to *The Show-Me DOIN'S* for the April/May issue.
- B. Sending invitations to all state Federation Officers, active Past State Presidents, and *The Show -Me DOIN'S* staff.
- C. Selecting a person for the invocation and the National Anthem.
- D. Contacting the Mayor of the host city for a proclamation the first of March.
- E. Selecting a location. This should be done a year in advance whether done by the President, Festival Chairperson or an appointed committee.

The **duties of the President and/or Festival Chairman are:**

- A. Selecting a theme and colors
- B. Choosing a caller as Master of Ceremonies (Master of Ceremonies preferably should be selected on a rotation basis)
- C. Appointing committees

Selection of a Festival Chairman should be made as soon as possible so as to give plenty of time to set up callers/cuers and appoint committees for publicity, fliers, decorations, fashion show, entertainment, setup, hospitality, door prizes, dance booklet including the sale of ads, registration, pot of gold, and the after party.

2. Since this is the biggest income producing activity of the District, it must be remembered that we have found the use of area callers/cuers produces the best results, both monetarily and attendance wise. Area callers/cuers are callers/cuers who are a club caller/cuer for a District club and/or are giving lessons for a District club for monetary gain. Area callers/cuers should be contacted as early as possible to secure the specific callers/cuers you will use for the special parts of the Festival. Use of callers/cuers from all areas of the District is advised to give equality of representation. Callers/cuers appearing on the program donate time, records, and equipment and should receive at least two complimentary tickets to the Festival. Area callers/cuers should be given priority in appearing on the program and no out-of area callers/cuers should be put on the program unless approved by the

Executive Committee. This applies to club callers/cuers only and does not include callers/cuers who do not have a club of their own or only accept guest-calling/cueing dates.

3. Programming is left to the Festival Chairperson who may set up the program as desired. We advise the chair remember that we are a square and round dance organization and rounds should be included in the program. The round dance clubs in Joplin and Springfield areas can be of help and should be contacted and offered a spot on the program. The normal or usual Festival would include a workshop, a fashion show with all the clubs providing models, round dancing, and mainstream and plus level square dancing. The Grand Ball should be preceded by the Grand March at which time the Southwest District Officers, MO State Federation Officers, and the Festival Committee members should be introduced and lead the Grand March in that order, with all the other dancers to follow. The Festival Dance should be held until approximately 11:00 p.m. (or whenever the facility allows) when the after party should begin.

4. Publicity should be used extensively since this is the most important part of the Festival. If dancers don't know about the dance, they won't be there, so let them know with all resources available. Use fliers and be sure to use *The Show-Me DOIN'S*, which is the official publication of the State Federation. Subscriptions to the magazine are very high in the Federation and what better way of getting information to the dancers for the cost of advertisement. It is very possibly the cheapest way to contact dancers. The President or someone delegated by the President should place an ad for the District Festival in the April/May issue of *The Show-Me DOIN'S*.

5. Round dancing is only done in the main room. If facilities provide ample room, line dancing, country western dancing, advanced level square dancing, etc. may also be included as part of the program.

6. The *DOIN'S* Dance is controlled by the same rules as the State Festival except that the *DOIN'S* Dance should be called at the student level with the flier reflecting student level dancing. The annual *DOIN'S* Dance is held in February. Specific date, time, and place of the dance can vary pending availability of facilities. The president shall place an ad for the *DOIN'S* Dance in the January/February issue of *The Show-Me DOIN'S*. All callers/cuers who give of their time and talent to call/cue for the *DOIN'S* Dance should receive a one year's subscription to *The Show Me DOIN'S* at no cost to them, in gratitude from the District.

10. DISTRICT DOZEN GUIDELINES (revised March 2, 2019)

*Guidelines can also be found on the back of the District Dozen Card

1. A District Dozen badge and/or dangle will be made available to dancers who attend 12 different clubs in the Southwest District during a calendar year from January 1 to December 31.
2. To qualify for the badge and/or dangle, the dancer must have a club representative sign and date the District Dozen Card at each qualifying dance. At dances where there is no specific club hosting (the Doin's Dance, for example) a District officer may sign the card.
3. In addition to club dances, other dances that qualify for the District Dozen award include:
 - a. Doin's Dance, normally held in February
 - b. Southwest District Festival, normally held in May
 - c. Missouri State Festival, normally held in October
 - d. USDA National Convention Dance
 - e. Missouri State Fair dance, normally held in August
 - f. One (1) Southwest District 5th Saturday Dance . The club areas are: North – clubs located in Nevada; South – clubs located in Alton, Mt. Home, and West Plains; East – clubs located in Nixa and Springfield; West – clubs located in Joplin.
 - g. One (1) Southwest District meeting after dance.
4. The completed District Dozen Card must be turned in to the Southwest District 2nd Vice-President for action.

11. BANNER RAIDING GUIDELINES (revised 2013)

Purpose: To promote and stimulate visitation and assist clubs financially and to preserve group harmony between dancers and clubs.

1. Raiding is open to all clubs in the Southwest District that hold regularly scheduled square dances. To participate, the clubs should have traveling banners.
2. If a club so desires not to participate in raiding, they should so state on all flyers and advertisement. This includes regular and special dances.
3. The group of individuals raiding a club must pay the regular dance price of admission, signing

the registration book indicating what club they represent and inform the club President (or designee) of the host club that they formed a raiding party. The raiding party must be made up of a minimum of six individuals.

4. Club raiding may only retrieve their own banner or capture the banner of the host club. Clubs may not take a banner belonging to a third party club.
5. In determining club affiliation, the badge worn by the individual will be the determining factor. An individual may belong to more than one club but when signing the registration book and being used and counted as one of the individuals in the raiding, they may only be counted once by the original registration.
6. Clubs may not retrieve and capture a banner in one evening from a host club. They may do either, but not both. A club can split their membership and attend two clubs and retrieve at one and raid at the other.
7. Clubs raiding must retrieve their own banner if it is displayed by the host club before they may capture the host club's banner.

Any deviation from the above guidelines should be approved by the host club President.

8. If you are going to be a "thief" be a good one and abide by the guidelines.

12. GENERAL

At all times, we as dancers should remember that we are in the activity to have fun, make new friends, and project the image that we are engaged in the most wonderful, fulfilling activity and are part of our true and only National Dance, Square Dancing.

2013 Let's Toot Our Horn Requirements

Purpose: This award is to promote publication of Square and Round Club activities in local and state media; to increase participation in District and State functions; to improve public relations with non-members and to encourage clubs to set and attain goals they can be proud of.

The first year a "Horn" will be presented to each qualifying club that can be pinned to their club banner. A bar will be added for each completed year after the first. Horn or bar awards will be mailed or presented to each club completing the requirements.

During the program year, January 1st through December 31st, a club must complete at least 6 items out of the 12 proposed items. The first two are required and must be 2 of the 6.

Required:

1. Place at least 3 items in a local media during the year that reaches all the public and mentions square dancing. This can include local or regional newspapers, radio stations, television stations, billboards, or any other announcement that reaches the public. This does not include articles in local church papers or postings in grocery stores.
2. Have at least 1 square (8 dancers) at your home District Dance.

Plus complete a minimum of 4 items from the following:

1. Place at least 4 articles or ads in the DOIN'S.
2. Perform 3 philanthropic activities during the year (i.e. holding a benefit dance, conducting a fund raiser for needy persons or organizations, providing a scholarship of some kind to someone, assisting in a food pantry collection, be a part of an adopt-a-family for a holiday, or bell ringing for the Salvation Army, etc.)
3. Visit a public or private organization in the local community and conduct a square dance for their entertainment and to promote square dancing.
4. Participate as a club in a community event such as a Fall Festival, a national Holiday celebration, or any other type of city, county, or local event. This can include helping in the necessary set-up, working in a booth, taking part in a parade, or making a club contribution to the event.
5. Have at least 1 square (8 dancers) at the MO State Festival.
6. Place an ad of any size in the State Festival Book.
7. Host a MO State Federation State Board meeting.
8. Have a current District Officer or State Officer or Delegate from club membership.
9. Conduct a complete set of lessons.
10. Visit another District's District Dance with at least 1 square (8 dancers).

Reporting is to be done to the Promotions Chairman on this form as soon as the project is completed (no later than February 1 of the year following) within the guidelines of January 1 through December 31 of the current year.

A list of all clubs that complete the current year will be printed in the DOIN'S.

Let's All Be a "Horn Blower"

Send items for completion of requirements to: Jack and Becky Rockaway, 7519 East 52nd Terrace, Kansas City, MO 64129-2338, 816-665-8425, RockawayJ@aol.com

Ambassador of the Year Award

The 1982 Executive Committee initiated the presentation of an annual award to be known as the Southwest District Ambassador of the Year. It is to be given to a single person or a couple who (1) best promote square/round/contra dancing, (2) give of their time and effort to support the Southwest District, (3) best exemplify the spirit of square/round/contra dancing, and (4) are members of the Southwest District. The award is to be considered each year, but will not necessarily be given each year. It will be presented at the Southwest District Festival, in the form of two badges and a plaque with the name(s) of the recipient(s) and the year of the award. The recipient may be a business, in which case badges would not be appropriate and only a plaque would be presented.

An Ambassador of the Year Award Selection Committee is to be elected by secret ballot, during the January Board of Directors meeting, for the purpose of executing the details of this award. The selection of the award recipient will be made by the committee, and the name of the recipient is to be kept secret until the award is presented.

Nominations for the recipient of this award must be received by the chairperson of the selection committee no later than the close of the March District board meeting, in writing, detailing the nominee's contributions to square /round/contra dancing.

These working rules specifically state:

- a. Nomination for the recipient of this award must be made in writing and be received by the Selection Committee Chairperson no later than the March District Board meeting.
- b. Nominations must be submitted to the Selection Committee by a member of the Board of Directors. The District Constitution/By-Laws state the Board of Directors includes the President or Vice-President of all member clubs and two delegates from each of the member clubs.
- c. No other nominations will be considered.
- d. There are four specific qualifications nominees must possess and all four must be demonstrated by the nominee. Nominees must be:
 1. Those who best promote square/round/contra dancing
 2. Those who give of their time and effort to support the Southwest District
 3. Those who best exemplify the spirit of square/round/contra dancing
 4. Members of the Southwest District

A. Committee Member Selection:

1. The Ambassador of the Year Award Selection Committee shall be elected by the Board of Directors each year at the January Southwest District Board Meeting. Four committee members shall be elected by secret ballot from a list of current delegates present at the election. The list of attending delegates shall be provided by the District Secretary.
2. The Committee Chairperson shall be the delegate receiving the largest number of votes at the election. The elected Chairperson shall be provide the leadership and guidance necessary for the committee to select a recipient and shall present the award. The Chairperson shall have a voice in the selection process, but does not have a vote.
3. The three committee members shall be the Board of Directors members who receive the second, third and fourth largest number of votes from the same secret ballot and shall each have equal voice and voting responsibilities during the selection process.
4. The committee Chairperson and the three committee members are not eligible to be considered for the award during their term on the committee.
5. A couple may be selected to serve on the committee, but that couple shall have only one vote.

6. No more than one committee member may be from any one club.
7. Callers and cuers or their spouses are not eligible to serve on the committee or to receive this award.
8. In the event that elected members are unable or unwilling to serve on the committee, the delegate receiving the next largest number of votes shall assume the member's duties.
9. If no committee can be formed by election, no award shall be given during that year. In that event, the Immediate Past President shall assume the responsibilities for introduction and recognition of the previous five recipients attending the Festival.

B. Recipient Selection Process:

1. All members of the selection committee must be present for all committee meetings where nominations are received. The Chairperson may telephone members to establish a time and place for a committee meeting, but decisions about recipients may not be made by phone, except where no candidates are nominated.
2. It is not essential that all committee members be acquainted with all nominees, since the written nomination disclosing the candidates' information should include a detailed description of their qualifications for consideration of the award.
3. To insure the integrity of the award, the names of all nominees and discussion of their activities must remain confidential.
4. The name of the selected recipient shall be kept secret until the presentation is made at the Southwest District Festival, the third Saturday in May.
5. Although there are many dancers who do an incredible amount of work for their club and deserve to be recognized at the club level, this award is specifically intended for those who contribute and support the Southwest District. It is important that they be active in their own club as well as square/round/contra dancing in general.
6. No selection shall be made unless there is a deserving person, couple, or business that meets all four criteria as outlined on page 1.
7. Any member of the Southwest District is entitled to initiate a nomination. However, in order to be accepted by the Selection Committee as a valid nomination, it must be presented through the District Board of Directors. This process entitles each member of the Board of Directors to a single nomination with up to a total of three separate nominations per club.
8. Many recipients continue to be active and important to square/round/contra dancing. However, no one may receive this award a second time.
9. Consideration should be given to a nominee's entire dancing career, not just the recent year.

C. Award Ceremony:

After the Selection Committee has chosen a recipient, the committee chairperson is responsible for the award ceremony at the Southwest District Festival on the third Saturday in May. The ceremony should include:

- a. Making an introductory speech for the recipient, outlining his contribution to square/round/contra dancing and to the District
- b. Having badges (when appropriate) for presentation to the recipient
- c. Having an engraved plaque for presentation to the recipient
- d. Presenting a corsage and/or boutonniere to the recipient
- e. Having the name(s) of last year's recipient engraved on the Southwest District plaque

The chairperson may wish to give a copy of his introductory speech to the recipient, but it would not be wise to release the letters of nomination. The Selection Committee Chairperson shall destroy the nominating letters after the presentation.

All previous recipients for the past five years attending the Southwest District Festival should be recognized during this ceremony.

No nominations from any year will be “carried over” for consideration the following year. All nominations must be submitted during the year they are to be considered.

Southwest District MO Federation of Square & Round Dance Clubs Ambassador of the Year Nomination Form

This award is to be given to a single person or couple: (1) who best promote square/round dancing, (2) who give of their time and effort to support the Southwest District, (3) who best exemplify the spirit of square/round dancing, and (4) who have membership in the Southwest District. Nominations for the recipient of this award, detailing the nominee's contributions to square/round dancing are to be received by the Chairperson of the Selection Committee during the March District meeting. All nominations must be submitted by a member of the Southwest District Board of Directors. Nominees may also be a business that qualifies according to the above listed requirements. The Selection Committee chairperson and the three committee members are not eligible to be considered for the award during their term on the committee.

Nominee's Name: Years Danced:
Club(s):

District Activities:

Offices held:
.....
.....

Committees served:
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.....

Additional District contributions (i.e., selling ads or tickets, involved with District or DOIN'S dance, member of Board of Directors, etc.):
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.....

Other Activities: (Club, State, National, etc.)

Offices held:
.....
.....

Committees served:
.....
.....

Additional contributions:
.....
.....

**Southwest District
MO Federation of Square, Round, & Contra Dance Clubs
Additional Information**



Southwest District

Check #

Date

The Missouri Federation of Square n' Round Dance Clubs

Club Membership Form:

Name of Club: No. Members: (Attach Roster)

Kind of Dance (Mainstream, Plus, Advance, Round, Contra, etc.):

Name of Dance Hall:

Address:

City: State:

Night(s) of Dance:

Club Caller:

Address: Phone:

City: State: ZIP:

E-Mail:

President of Club:

Address: Phone:

City: State: ZIP:

E-Mail:

Delegate #1:

Address: Phone:

City: State: ZIP:

E-Mail:

Delegate #2:

Address: Phone:

City: State: ZIP:

E-Mail:

Please send this form with \$15.00 dues and your club roster to the Southwest District Treasurer. Notice! Club Fees are due no later than the District Meeting in September and delinquent by the November meeting. If not received by November the club will not be allowed to advertise in the DOIN'S Publication and will not be listed on the Federation web site.

Southwest District Treasurer Sharon Glenn, 2345 Smyrna Rd, Ozark, MO 65721

Annual Dance Schedule

Submitted by Phone

E-Mail

Club Name

Dance time (Ex 7:30 – 10:00 PM)

Dance Location

(Building Name & Address or Short Directions)

Permanent Club Caller Time of Workshop if Before Dance

(If None, Enter "Guest Caller")

Permanent Club Cuer (Rounds) Time of Rounds if Before Dance

Permanent Club Cuer (Lines) Time of Lines if Before Dance

Dance Levels:

Mainstream Announced Plus Tips Plus Advanced Rounds

(Check All That Apply)

Club Dance Dates For The Entire Year

Dance Date **Caller / Cuer** **Theme or Description**

(Only if Different Than Above)

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Southwest District
MO Federation of Square & Round Dance Clubs
Caller/Cuer Contract

Date:

This agreement between the Southwest MO District of Square 'N Round Dance Clubs, Inc.
and caller/cuer will confirm the following dance date.

Date of dance:

Workshop Time: to Central Time

Dance Time: to Central Time

Location:

Caller/Cuer Fee:

Caller/Cuer to furnish own sound equipment: Yes No

Lodging accommodations as follows:
.....

Square dance caller will be:

Rounds (usually one) between tips will be cued by:

Caller/Cuer is responsible for ASCAP, etc. licensing.

This Contract is not valid unless signed and one copy is returned to the Southwest MO District Representative within thirty (30) days from date contract is written. A photograph of caller/cuer and a biographical summary of square/round dance activities should be returned with this contract.

Caller/Cuer: Date:

Signature:

Address:

Phone Number:

E-Mail:

Southwest MO Federation Representative: Date:

Address:
.....

Phone Number:

E-Mail: